

STATE EMERGENCY RESPONSE COMMISSION
Meeting Minutes

June 14, 2017

Commissioners

Robert Coupe – SERC Chair	Avery Dalton-SERC Executive Director
Robert Byrd – Rail Transportation	Major Robert Hudson – Proxy for Col. McQueen
AJ Schall – DEMA Director	Lynn Krueger - SREC Water Transportation
David Irwin – New Castle County LEPC	Rick Perkins – Div. Public Health
Charles Stevenson – Sussex County LEPC	Robert Newnam – DSFS
Grover Ingle – OSFM	James Lee – SERC Consignee
John Verdi – SERC Chemical Users	George Giles – SERC LEPC City of Wilmington
Al Johnson – SERC Air Transportation	Grover Ingle - SERC OSFM

SERC Commissioners unavailable: Brian Wong SERC Shippers; Marjorie Crofts – SERC Co-Chair (DNREC); Bruce Ennis – SERC-DVFA; Colin Faulkner - Kent Co LEPC Dwayne Day – SERC DelDOT; Michael Layton – SERC Highway Safety

Members/Visitors

Robert Pritchett – DNREC	Lisa Morris – DOJ
Jacob Morente – NCC LEPC	Babak Golgolab – Claymont Community
Jamie Bethard – DNREC	Desmond Cole - DEMA
Kenneth Cenci – DNREC	Patty Smenkowski - DEMA
Miranda Mal – DAFB	David Roberts – State Fire Commission
William Balcer - DSFS	Bill Davis - DNREC
Mark Dolan - DNREC	Brandon Olenik - LEPC/KC
Ron Dietrick - DCR	Heather Hudson - DPH
Eric Roland - Edgewell Personal Care	Chris Klein - DSHS

Meeting called to order at 9:00 a.m. by SERC Chair Coupe.

March 8, 2017 minutes were approved as written following a motion by Mr. Giles and seconded by Mr. Irwin. All approved.

SERC Committee members presented their reports that are attached in the following pages.

STANDING COMMITTEE REPORTS:

Finance and Budget Report - Mr. Newman

SERC Fee Holding Account:

Carryover from 2016 calendar year	+ \$ 150,616
Fees collected so far in 2017	+ \$ 294,680 (a)
Annual disbursements approved by SERC in March for FY18	- \$ 336,060 (b)
Current Account Balance	+ \$ 109,236

Decon Trailer Replacement Account:

Carryover from 2016 calendar year	+ \$ 139,267
Deposit as part of SERC FY18 disbursements	+ \$ 30,000 (b)
Interest received thus far in 2017 (1 st five months)	+ \$ 1,797 (c)
Current account balance	+ \$ 171,064

Notes:

- a) Reports and fees from facilities covering calendar year 2016 were due 3/1/2017. We are still processing submittals, and following up on delinquent reporters. Fees collected in 2016 totaled \$304,520.
- b) FY 2018 Allocations Approved for Distribution:

Agency/Organization	FY 2018 Approved Allocation
City of Wilmington LEPC	\$ 62,258.99
New Castle County LEPC (account maintained at DSFS)	\$ 82,291.00
Kent County LEPC	\$ 65,800.00
Sussex County LEPC	\$ 67,886.93
SERC IT Committee (account maintained at DSFS)	\$ 12,823.00
Transfer to decon. trailer equipment and maintenance account (*)	\$ 0
Transfer to decon. trailer replacement account	\$ 30,000.00
DNREC Emergency Prevention & Response Section	\$ 15,000.00
Total	\$ 336,059.92

* The decontamination trailer equipment and maintenance account is a separate account established by the SERC to cover replenishment of equipment and supplies for the trailers during the fiscal year, as well as maintenance costs. Each year, SERC funds are allocated to cover expenses during the previous year and replenish the account to approximately the \$15,000 level. Balance was near this level, so no additional funds were added.

- c) Interest will continue to accumulate. Effective July 2008, interest from both the Fee Holding Account and Decon Trailer Replacement Account are to be jointly deposited into the Decon Trailer Replacement Account. This is an ongoing policy decision by the SERC, with the interest to be transferred on a yearly basis from the main Fee Holding Account.

End of Finance and Budget Report

Highlights of May 30, 2017 SERC IT Committee Meeting

Open FY 2017 projects, timeline for full implementation:

- Contractor update of Tier II Manager™ to include new hazard classes:
 - IDSi has provided DNREC with a software update to expand the EPA hazard categories from five to twenty-four to meet the new EPA regulations. Facilities will be notified by DNREC of the opportunity to submit Tier II 2017 updates before the January 1, 2018 EPA implementation date
- Fire Department candidates for Tier II Manager™ access:
 - Jake Morente has submitted the list of NCC fire department candidates to DNREC, and the remaining LEPCs are forthcoming.
 - Accounts will be created by DNREC for users who are approved by an LEPC, and will be available for log-in at the time of the upcoming training.
- DSFS training Tier II Manager™ module:
 - Vinnie Miller presented the Tier II training module for emergency planners/responders.
 - The final version will be presented at the upcoming June 14 SERC meeting.
 - A *train-the-trainer* session will be held immediately following the SERC meeting for LEPC chairs and others interested in the rollout of the training module.
 - Vinnie Miller will also propose training dates at DSFS facilities for the LEPCs to conduct two training sessions each.
- Website containing a list of links and hazardous materials resources for emergency response personnel to use for primarily planning but also response:
 - A DEMA-hosted website will be used to collect resource links for emergency planners (primarily) and responders (secondarily).
 - Vinnie Miller showed several websites currently available via the DSFS website. Further research and discussion is pending.
- Living SERC-IT document:
 - Bob Pritchett discussed the on-going status of the creation of a document to describe and designate all tasks associated with *TierIIManager™*, as well as other EPCRA related information management issues (like public info policy, procedures and documentation for 304 notifications to LEPC mailboxes, etc.) so that (1) all roles are understood and executed, and (2) to aid succession planning.
- Updates to Tier II HazMat sites layer:
 - Bob Pritchett stated that we are awaiting a quote from the contractor for their portion of more automated mapping of Tier II sites, based on lat/longs in State Approved fields. This is being combined with a quote for a possible fee increase. We have partial funding in the IT Committee budget, and will likely need to approach the SERC Finance Committee for additional funds for these projects

End of Information and Technology Report*

**State Emergency Response Commission (SERC)
Planning & Training Committee Meeting
Meeting Minutes for May 18, 2017
Prepared on May 25, 2017**

The SERC Planning & Training Committee meeting was held on May 18, 2017 at the DEMA State EOC.

Minutes for the meeting are as follows:

Attendees: AJ Schall (DEMA), Chris Murtha (DEMA), Avery Dalton (DEMA), Mark Dolan (DNREC), David Irwin (New Castle County LEPC), Richard Perkins (DPH), Charles Stevenson (Sussex County LEPC), Robert Newnam (DSFS), Desmond Cole (DEMA), Patty Smenkowski (DEMA)

A quorum was established. Planning and Training Committee Chair AJ Schall called the meeting to order at 9:04.

Old Business:

Approval of February 16, 2016 Planning & Training Sub-Committee Meeting

Mr. Newnam motioned to approve the minutes of the last Planning & Training Sub-Committee Meeting on February 16, 2016. Mr. Perkins seconded the motion. All approved.

HMEP Grant

Mr. Dalton reported as of May 5th, the balance of the grant was, \$35,665.06 out of \$114,975.00 for grant year 2016-2017, had been spent.

SERT Plan

Mr. Dalton briefed, the current status of the SERT. On April 27th the Radiological Incident Response (RIR) annex had been reviewed and updated by the review committee at their final group meeting. Public Information Officers from DNREC, DEMA and Public Health are reviewing a public messaging appendix. Mr. Dalton will address the remaining incidental items with the appropriate subject matter expert by topic.

LEPC Plans

At the next P&T Committee meeting on August 17th, the P&T will complete the biennial review of the LEPC emergency plans. LEPC plans are required to be reviewed and approved in odd numbered years (2015, 2017, etc.) by the SERC. Mr. Dalton also noted that the SERC Annual Report will be reviewed at the next P&T Committee meeting, and he will be collecting inputs from the LEPCs and agencies in July to complete the report.

10th Hazmat Training Workshop Report – Mr. Irwin

Mr. Irwin briefed: Friday, April 7 there were 239 registered and 213 attended, Saturday, April 7 dinner there were 128 registered and 69 attended, Saturday, April 8 there were 191 registered and 175 attended. There was a Planning Committee Hot-Wash Meeting and the committees recommended eliminating the dinner and do presentation of the plaques at lunch time. With eliminating the dinner, the thought is to do a breakfast and a lunch on Friday and Saturday. They set a record of 36 sponsors with many positive comments from students and instructors. He added, with SERC approval, they are looking forward to a 2018 workshop.

New Business:

Approval of the SERC Committee Agenda

Mr. Dalton stated there are no presentations scheduled and would follow the standard agenda package. Mr. Irwin requested to do about a ten minutes presentation on the 10th Annual Hazmat Training Workshop with a few slides. It was decided by the committee this would take place during Mr. Irwin's report. Director Schall made motion accept the agenda as submitted and written for the June 14, 2017, SERC Committee Meeting. Mr. Irwin seconded the motion. All approved.

Approval on the HMEP Allocations for Hazmat Conference Expenses

Mr. Dalton briefed, Tanner Industries did an eight-hour training course. The cost of that training was \$6,150.

Mr. Irwin briefed, he thought that this cost was covered under the Ammonia Institute. In the past Transcaer, which is a trade organization for the transportation industries, it was assumed, incorrectly, that Transcaer paid for the expenses of these companies that were participating in the workshop. We found out this year that they don't. We asked Tanner, "If you were charging us for this class, how much would they charge?" Mr. Tanner said, "\$6,100. We ask Biofuels, "If you were charging us for that session, how much would you charge? Biofuels said, "\$2,000.

According to Mr. Dalton, we have \$4,000 of HMEP funds earmarked for DEMA to pay for the workshop expenses. We don't have enough to pay for everything, but we called Tanner and offered to give them \$3,000 and called Biofuels and offered to give them \$1,000. Apparently, Biofuels got their \$2,000 covered through another grant so that is no longer an issue. Mr. Tanner said he would be happy to get whatever they could to recoup their expenses. And if there is someone who is not going to use all of their HMEP funds, we can totally reimburse Tanner Industries. Mr. Irwin stated, at the Hot-wash meeting there were concerns of that the training firms were doing it before for free and will we be establishing a precedent to pay anyone who participates in the workshop.

Mr. Newnam made motion to pay Tanner \$3,000. Mr. Perkins seconded the motion. All approved.

Motion to Adjourn:

Mr. Newman made motion to adjourn. Mr. Perkins seconded the motion. All approved.

Meeting Minutes:

Minutes were taken by Ms. Patty Smenkowski, and transcribed to this document by Mr. Avery Dalton, SERC Executive Director, on May 25, 2017.

Draft minutes were posted to the State Public Calendar on May 25, 2017.

Minutes approved by Director AJ Schall, Chair for the SERC Planning and Training Committee.

Signed: _____
AJ Schall, Chair for the SERC Planning and Training Committee

End of SERC Planning and Training Report

SERC HMEP Grant Report from DEMA - Mr. Dalton

Mr. Dalton reported that approximately one-third of the grant or \$35,665.06 out of \$114,975.00 has been spent for 2016 to 2017 grant year. This is year one of the three year grant and unspent funds will be rolled over to grant years two and three. Mr. Dalton said that if sufficient unspent funds are available in grant year three, they may be used to conduct an exercise.

END OF HMEP GRANT REPORT

SERC DECON Trailer Committee Report - Mr. Newnam

No Report.

END OF SERC DECON TRAILER COMMITTEE REPORT

SERC HAZMAT Training Workshop Committee Report - Mr. Irwin

Mr. Irwin started by announcing that committee has dedicated the 10 Annual HAZMAT Workshop in honor of Dr. Krissy Kreutzer. He then dedicated a moment of silence in her honor.

Mr. Irwin then briefed that the 10th annual HAZMAT workshop set a record with a two day total of 388 individuals that participated. Also, we set a record with 36 sponsors. He thanked the workshop planning committee members and a special thanks to Jerry Brennan and Mark Dolan. Special thanks to Millcreek Fire Co. and their staff, New Castle County OEM, City of Wilmington LEPC, and Miller Environmental for their support. Meal preparation was done by Citizens Hose of Smyrna, Ladies Auxiliary, who once again did an outstanding job.

Mr. Mark Dolan as MC, with Secretary Coupe, did presentation of Plaques signed by Secretary Coupe. The awards were given to DEMA, DNREC, and sponsor's of the workshop.

Millcreek Board of Directors meet on June 5, unanimously approved serving as the Financial Manager & Sponsor Coordinator for next year if the SERC approves to have the 11th Annual Workshop.

Mr. Irwin then made motion for the committee to approve the 11th Annual HazMat Workshop for April 6 & 7, contingent Fire Co. availability. Mr. Giles second. All approved.

END OF SERC HAZMAT TRAINING WORKSHOP COMMITTEE REPORT*

New Castle County LEPC REPORT - Mr. Irwin

**LEPC for New Castle County
SERC Report
March 9, 2017 – June 14, 2017**

LEPC Meeting:

There has been two LEPC meetings since the last SERC meeting:

The March 13, 2017 meeting was hosted by Miller Environmental. A total of 36 individuals attended the meeting.

Highlights:

- Committee Reports –
 - Finance: Chairman Irwin reported expenditures since the January 9, 2017 LEPC meeting.

Budget balance as of 3/13/2017	\$46,214.20
Expenses:	
NCCIHMR Training Support	\$ 465.09
Staff Fees (January & February)	<u>\$13,333.34</u>
Total Expenses	\$13,798.43
Budget Balance	\$32,415.77
 - Decon – No report
 - I.T. – Chairman McCracken reported the following update on the rollout of Tier II Manager to the fire service.

- The software is capable of assignments as needed.
 - The Fire Companies have responded to the Letter asking them to designate two members to have access to Tier II Manager. To date, all 21 companies in New Castle County, 16 of 19 in Kent County, and 19 of 21 in Sussex County have replied.
 - Vincent Miller (DSFS) has prepared a draft Tutorial for Tier II Manager in the form of a Power Point presentation. Once the draft is approved, a voiceover will be made to the Power Point.
 - As of March 1st, the end of the reporting year, 2128 facilities reported to DNREC.
- Training – Committee Chairman Mark Dolan reported that the New Castle County Industrial Hazardous Materials Response Alliance Training Committee conducted one training session between the January 9th, 2017 and the March 13th, 2017 LEPC for NCC meetings.

Training Session I was the “Emerging Threat Stream and Trends” and “Improvised Explosive Materials and Devices and Homemade Explosives Awareness” training class, which was conducted by Delaware State Police Explosive Ordnance Disposal Team Commander Sergeant Christopher Ennis and DSP-DIAC Terrorism Liaison Officer Detective Tim Kerstetter at Elsmere Fire Station 16 on Tuesday, February 21st and repeated on Thursday, February 23rd, 05:30 pm – 09:00 pm (3.5 hours). Forty-one (41) hazardous materials first responders attended. In addition, annual Draeger SCBA respirator fit testing was conducted concurrently by the Delaware State Fire School at Elsmere during the two evenings of Training Session I.

The NCCIHMR Training Committee has the following 2017 training sessions scheduled:

(1) “Hazardous Materials Technician - Trench and Structural Collapse Awareness”, instructed by Robert Murray, retired Baltimore County Fire Department Advanced Tactical Rescue Team Leader and past leader of Pennsylvania Task Force One (PA TF-1) Urban Search and Rescue Team, from 5:30 pm to 9:00 pm (3.5 hours) Tuesday, March 21st and repeated Thursday, March 23rd at Elsmere Fire Station 16.

(2) Tenth Annual State of Delaware Emergency Response Hazardous Materials Training Workshop held on Friday, April 7th and Saturday, April 8th at Delaware State Fire School, Dover.

(3) “Radiation Assessment & Mitigation – Concepts of Radiological Response”, instructed by Cheryl Weaver-Docimo of RadResponse, from 8:00 am to 4:30 pm Friday, May 5th and repeated Saturday, May 6th at DNREC Lukens Drive New Castle Site.

(4) “Propane Flaring Evolutions”, led by the DNREC Emergency Response Team, scheduled from 5:30 pm to 8:30 pm Tuesday evening, August 15th and repeated Thursday evening, August 17th, at Delaware State Fire School, New Castle.

(5) “Confidence in the Hot Zone” Workshop, instructed by Dave Wolfe and Michael Moore of Safe Transportation Training Specialists

(STTS), from 8:00 am to 4:30 pm Friday, September 8th and repeated Saturday, September 9th at Elsmere Fire Station 16.

(6) “Rapid Intervention Team for the Hazmat Response Team Field Exercise”, led by Darryl Meade of DuPont, tentatively scheduled for a Wednesday evening during August.

(7) Sixteenth Annual NCCIHMR Planning and Training Meeting on Wednesday, November 8th from 5:30 pm to 9:00 pm at Elsmere Fire Company Station 16.

- Transportation – Committee Chairman Al Stein reported: The National Transportation Safety Board determined that a broken axle set off a series of actions that resulted in an accident in which about 476,000 gallons of crude oil spilled and ignited near Casselton, North Dakota On Dec. 30 2013. The oil spilled from 18 of 20 derailed DOT - 111 tank cars. The oil then formed pools that caught fire. Other derailed tank cars eventually ruptured as the heat from the fire weakened the tank steel and increase the internal pressure until the oil 's vapor erupted in violent fireballs.

The NTSB found that the chain of events for the accident began when a train carrying grain derailed because of a broken axle on one of its cars. The NTSB investigators found a void in the middle of the axle which was used previously on another train car.

The second train on an adjacent track, carrying crude oil, was unable to stop in time before colliding with the derailed cars of the grain train. There were no fatalities or serious injuries resulting from the accident, but nearly 15,000 people were evacuated from nearby homes. The accident could have been much worse had it not occurred about a mile outside of town.

On Friday, March 10 of a Union Pacific train derailed while crossing a bridge over Jack Creek in Gracetringer, Iowa. The train consisted of three locomotives and 101 tank cars, 90 of which were DOT 111 and were carrying ethanol. Twenty of those cars derailed and 15 were on fire. The fire was expected to burn itself on Saturday.

LEPC Staff Performance:

David Irwin - Chairman

David Irwin

Activity Report – Items Accomplished
January 10, 2017 – March 13,2017

SERC Activities:

- Represented the LEPC at the March 8th SERC meeting
- Represented the LEPC at a SERC Planning & Training Committee meeting (2/16)
- Chaired the three 10th Annual HazMat Training Workshop Planning Committee meetings (1/10, 2/2, 3/2)
- Prepared and submitted in a timely manner the LEPC Quarterly Performance Report
- Prepared and submitted in a timely manner the SERC Information & Technology Performance Report

- Developed and submitted in a timely manner the LEPC approved draft FY 2018 budget to the SERC Finance Committee
- Developed and submitted in a timely manner the LEPC approved draft FY 2018 Work Plan to the SERC Finance Committee
- Developed and submitted in a timely manner the 2017 LEPC Performance Review for calendar year 2016 to the SERC Finance Committee

Emergency Response Plan Reviews and Facility Visits:

- No activity this period

Exercise Status:

- Reviewed and commented on the City of Wilmington and New Castle County Water Incident TTX draft situation manual (3/11)

NCCIHMR:

- Administered the “Emerging Threat Stream and Trends” and “Improvised Explosive Materials and Devices and Homemade Explosives Awareness session on February 23rd
- Secured signed contracts from three service providers for approved HMEP grant 2017 training evolutions and forwarded to DEMA to initiate required purchase orders

Outreach Initiatives:

- Represented LEPC at the US Coast Guard Sector Delaware Bay Area Committee meeting (2/15)
- Represented LEPC at the US Coast Guard Sector Delaware Bay Area Cyber Subcommittee meeting (3/7)
- Represented the LEPC for NCC at five (5) LEPC meetings, Kent (1/10), Sussex (1/12, 3/9) and Wilmington (1/13, 3/10)
- Represented the LEPC at two (2) Delaware City Refining CAP meetings, (1/10, 2/14)
- Represented the LEPC at the January 12th DC CAER meeting
- Represented the LEPC at the February 14th NCC Public Safety Committee meeting

Additional Activities:

- Developed and launched 10th Annual HazMat Training Workshop registration (2/7)
- Developed the draft 10th Annual HazMat Training Workshop Committee members document
- Developed the draft 10th Annual HazMat Training Workshop dinner program document
- Served as a technical resource to one company and three members of the public
- Documented one Hazardous Material reportable release report in accordance with EPA regulations

Jake Morente – Vice-chairman

Vice-Chairman Activity Report – Jacob Morente

March 13th, 2017

SERC & Tier II:

1/10/2016	Delivered SERC IT Committee letter to County Fire Chief's requesting individual contacts for Tier II Manager Access.
1/2017	Maintained a spreadsheet with NCC Fire Co Tier II Manager Access contact information.
2/2017	Follow-up with remaining NCC Fire Chief's, gathering Tier II Manager Contact
3/8/2017	Attended quarterly SERC meeting at D.S.F.S. in Dover
3/9/2017	Attended Sussex County's LEPC meeting in Georgetown.

Site Assessment & Plan Reviews: (1 visit conducted) Report completed and mailed

3/6/2017	Croda (New Castle) 3 suggestions/considerations
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Outreach:

1/23/2017	Distributed LEPC's Resident Awareness & Emergency Preparedness Guide (250 brochures) to Wilmington University's DuPont Highway campus.
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Fire Service Liaison:

2/2/2017	Attended NCC Fire Chief's Association meeting at Minquadale Fire Company
2/22/2017	Email distribution to NCC Fire Chief's April's Hazmat Workshop registration packet materials
3/2/2017	Attended NCC Fire Chief's Assoc. meeting at Minquas Fire Company (Newport)
Misc. Emails	Sent to County Fire Chiefs inviting them to accompany my Site Visits and Emergency Plan Reviews at facilities within their fire district.

NCCIHMRRA & Training:

1/10/2017	Participated in meeting #5 for 2017 (10 th Annual) State of Delaware Hazmat Training Workshop held at Mill Creek Fire Company. Record and distributed meeting minutes.
2/2/2017	Participated in meeting #6 for 2017 (10 th Annual) State of Delaware Hazmat Training Workshop held at Mill Creek Fire Company. Record and distributed meeting minutes.
2/21/2017	Provided dinner and participated in NCCIHMRRA's Training Session #1 – Emerging Threat Stream and Trends, Improvised Explosive Materials and Devices, and Homemade Explosives Awareness and Annual Draeger SCBA Facepiece Fit Testing held at Elsmere Fire Company, Station 16
3/3/2017	Participated in meeting #7 for 2017 (10 th Annual) State of Delaware Hazmat Training Workshop held at Mill Creek Fire Company. Record and distributed meeting minutes.

The May 8, 2017 meeting was hosted by Honeywell. A total of 20 individuals attended the meeting.

Highlights:

Highlights:

- Committee Reports –
 - Finance: Chairman Irwin reported expenditures since the March 13th, 2017 LEPC meeting.

Budget balance as of 3/1/17	\$32,415.77
Expenses:	
NCCIHMRMRA Training Support\$	459.32
Staff Fees (March & April)	<u>\$13,333.34</u>
Total Expenses	\$13,792.66
 Budget Balance as of 5/1/17	 \$18,623.11

- Decon – Chairman Leonetti reported that the Hazmat /Decon Team responded to the following since January 9, 2017
 1. February 1, 2017 – Stand-by at Townsend Fire Co Sta. 26 for the riot at the Vaughn Correctional Center in Smyrna. Stood-by for 8 hours until cleared by Command.
 2. February 18, 2017 – 1301 Carruthers Lane, Wilmington. Skating Club of Wilmington. Assisted the Talleyville Fire Co. for a possible CO leak with multiple patients. Assisted in determining the source of the CO, no decon necessary.
 3. April 26, 2017 – Rt. 896 and Old Baltimore Pike. Assisted the Newark Fire Department and DNREC ERB with a malfunctioning top clean-out valve. Tanker carrying Sodium Hydrosulphide. Deconned 2 DNREC entry team members.
- I.T. – Chairman McCracken reported:
 - Vince Miller of the DSFS is incorporating comments into his draft of the Tier II Manager Tutorial.
 - Not all fire companies have responded to the letters requesting two designated members be chosen to have access to Tier II Manager. Once this is accomplished, the fire companies will be given their passwords that will allow entrance into Tier II Manager.
 - Bob Pritchett of DNREC is authoring a document (users guide) for Tier II Manager. It will assign all roles and responsibilities of DNREC, Facilities, Fire Companies, LEPCs, and 911 Centers.
- Training – Committee Chairman Mark Dolan reported that the New Castle County Industrial Hazardous Materials Response Alliance Training Committee has conducted two training sessions between the March 13th, 2017 and the May 8th, 2017 LEPC for NCC meetings.

Training Session II was the “Hazardous Materials Technician – Trench and Structural Collapse Awareness” training class, which was conducted by retired Captain Robert Murray, Baltimore County (MD) Fire Department Advanced Tactical Rescue Team Leader and past leader of Pennsylvania Task Force One (PA TF-1) FEMA Urban

Search and Rescue Team, at the DNREC Lukens Drive New Castle Site on Tuesday, March 21st and repeated on Thursday, March 23rd, 05:30 pm – 09:00 pm. This training session examined the terminology, general hazards, operational safety issues, site control, hazard mitigation and scene management associated with trench, excavation and structural collapse incidents involving hazardous materials and included FEMA Task Force Rescue Marking Systems. Twenty-eight (28) hazardous materials first responders attended.

Training Session III corresponded to the highly successful Tenth Annual State of Delaware Emergency Response Hazardous Materials Training Workshop held at the Delaware State Fire School Dover Center on Friday, April 7th and Saturday, April 8th, from 8:00 am to 4:30 pm (8 hours each day). Classroom and hands-on field training evolutions included tactics and response for anhydrous ammonia releases, IED and homemade explosives awareness training, Bio-Threat briefing, Chemical-Biological-Radiological-Nuclear response concepts, risk-based air monitoring and detection, ethanol firefighting strategy and tactics, hazmat training design and prop construction, and hospital-based infectious disease and chemical decontamination. The keynote, titled “Partnering to Combat the Evolving Threat Environment”, was delivered by Kurt Reuther, US Department of Homeland Security Mid-Atlantic Regional Director for Intelligence and Analysis – Field Operations.

The NCCIHMRA Training Committee has the remaining 2017 training sessions scheduled:

(1) “Radiation Assessment & Mitigation – Concepts of Radiological Response”, instructed by Cheryl Weaver-Docimo of RadResponse, from 8:00 am to 4:30 pm Friday, May 12th and repeated Saturday, May 13th at the DNREC Lukens Drive New Castle Site.

(2) “Propane Flaring Evolutions”, led by the DNREC Emergency Response Team, scheduled from 5:30 pm to 8:30 pm Tuesday evening, August 15th and repeated Thursday evening, August 17th, at Delaware State Fire School, New Castle.

(3) “Confidence in the Hot Zone” Workshop, instructed by Dave Wolfe and Michael Moore of Safe Transportation Training Specialists (STTS), from 8:00 am to 4:30 pm Friday, September 8th and repeated Saturday, September 9th at Elsmere Fire Station 16.

(4) Sixteenth Annual NCCIHMRA Planning and Training Meeting on Wednesday, November 8th from 5:30 pm to 9:00 pm at Elsmere Fire Company Station 16.

- Transportation – No Report

LEPC Staff Performance:

David Irwin - Chairman

SERC Activities:

- Attended DelDOT and US DOT's Volpe Center "Identification of Illicit Transportation of HazMat and Other Contraband Research Program" briefing for Delaware Stakeholders (5/1)
- Pursuing reimbursement for two HazMat Workshop session providers using HMEP Grant funds

Emergency Response Plan Reviews and Facility Visits:

- No activity this period

Exercise Status:

- No activity this period

NCCIHMR:

- No activity this period

Outreach Initiatives:

- Represented the LEPC for NCC at the Sussex LEPC meeting (5/4)
- Represented the LEPC at the DuPont Experimental Station CAP meeting (5/3)

Additional Activities:

- Continued to develop the 10th Annual HazMat Training Workshop Committee members document
- Continued to develop the 10th Annual HazMat Training Workshop dinner program document
- Ordered, picked up and delivered HazMat sponsor, DEMA and DNREC recognition plaques
- Served as a technical resource to one member of the public
- Documented one Hazardous Material reportable release report in accordance with EPA regulations

Vice-Chairman Activity Report – Jacob Morente

May 8th, 2017

SERC & Tier II:

3/13/2017 Record minutes at the LEPC for NCC's March meeting at the Delaware State Fire School, New Castle division. Prepared minutes and distributed to email list.

Site Assessments & Plan Reviews: (2 visits conducted) Reports completed and mailed

3/28/2017	PBF Energy	(Delaware City)	2
	suggestions/considerations		
4/12/2017	Municipal Services City of New Castle	(New Castle)	2
	suggestions/considerations		

Outreach:

- 4/12/2017 Delivered 250 Resident Awareness and Emergency Preparedness Brochures to The City of New Office on Delaware Avenue.
- 5/1/2017 Participated in the DeIDOT Volpe Research Project – Improving Highway Safety through Identification of Illicit Transportation of Hazmat and Other Contraband – Dover

Fire Service Liaison:

- 5/4/2017 Attended NCC Fire Chief's Association meeting at Odessa Fire Company
- 5/7/2017 Provided District Fire Chiefs with facility information provided by DEMA & ATF
- Misc. Emails To County Fire Chiefs inviting them to accompany my Site Visits and Emergency Plan Reviews at facilities within their fire district.

NCCIHMRA & Training:

- 3/21/2017 Provided dinner and participated in NCCIHMRA's Training Session #2 – Hazardous Materials at Trench and Building Collapse Awareness training by Bob Murray, Murray & Associates LLC held at Elsmere Fire Company, Station 16
- 3/23/2017 Understanding Hazardous Material Labels Packaging, Shipping & Containers training at DuPont Co - Chestnut Run Plaza
- 3/23/2017 Provided dinner and participated in NCCIHMRA's Training Session #2 – Hazardous Materials at Trench and Building Collapse Awareness training by Bob Murray, Murray & Associates LLC held at DNREC's Lukens Drive facility
- 3/24/2017 Prepared and submitted meal receipts & attendance records for reimbursement.
- 4/6/2017 Participated in the Hazmat Training Workshop preparation working group at the D.S.F.S. Dover campus.
- 4/7/2017 Participated in the 2017 Delaware Hazardous Materials Training Workshop 2-day event held at the Delaware State Fire School, Dover campus.
- 4/20/2017 Participated in Norfolk Southern/TRANSCAER Safety Train Training - Newark

END OF NCC LECP REPORT*

CITY OF WILMINGTON
OFFICE OF EMERGENCY MANAGEMENT
WILMINGTON, DELAWARE

MEMORANDUM

TO: SERC
FROM: George B. Giles
Wilmington Support Staff
DATE: May 12, 2017
RE: Wilmington LEPC Report

Meeting Notes:

Wilmington LEPC meeting was held May 12, 2017 in the EOC.
Meeting was called to order by Chairman .Joe DiPinto

FY16 BUDGET

-FY 17 budget is approved awaiting letter and wire transfer.

HMEP grants FY 15 in progress.

We will be using some of this money for our EHS inspections.

HAZMAT RESPONSES –

None

TRAINING-

-participated in the Wilmington Water/Dam exercise. Final
review meeting will be on 5/25/17

EXERCISE STATUS -

- Continue to review all previous drills to address corrective actions.
- Will continue to work with Noramco and Magellan on their drills and exercises.

- PLANNING & OUTREACH –
 - Continue teaching an all hazards approach to citizens, community groups,
 - Preparing Wilmington Channel 22 announcements for upcoming season.
 - Provided Fire Line Officers with the 2016 guide.
 - Preparing information on the upcoming hurricane season

HAZARDOUS SUBSTANCE AND HAZARDOUS MATERIAL PLAN-

-The City of Wilmington has updated the Emergency Operations Plan
which includes the updated Hazardous substance plan. We continue to
make sure that the plan is kept current. Copy has been sent to SERC.
Working with SERC state wide to have all plans meet same agenda's.

EHS SITE INSPECTIONS—

Will be started in the near future.

Next meeting is on July 14, 2017 in the Emergency Operations Center.

END OF City of Wilmington LEPC REPORT

**Kent County
LEPC Meeting Minutes**

May 9, 2017

Attendees

Brandon Olenik	KCDPS	Nicole Vautard	KCDPS
David Mick	KCDPS	John Melvin	DAFB
Mark Dolan	DNREC	Charles Boyer	Town of Smyrna
Bill Davis	EPCRA	Kenneth Cenci	DNREC
Bob Barrish	Consultant	Sand Hoffman	Chesapeake Utilities
Barry Laise	STA 54/DSP	Sharon Jefferson-Hawkins	Red Cross
Eric Rowland	Edgewell	Carl Acker	ARC

Brandon Olenik called the meeting to order at 10:00 am.

Welcome from Brandon and introduction of all the attendees.

Approval of minutes from last meeting.

Current Issues

Dave Mick – DECON – Training at Little Creek continues. Focusing on large event stand bys right now. There was a fire incident in Dover with explosion in apartment. One gentleman burned. Transported to KGH which has a very good DECON room.

Dave Mick – Technical Rescue – Call out for a structural incident at a residence.

Mark Dolan – Ice arena in Wilmington had an incident. Came in as a CO release. We had to evacuate the building. The Zamboni machine was leaking. Did not have to DECON anyone and there were no patients.

Barry Laise – Had two call outs. Southern States Truck turned over and a CO2 release from a soda machine at the Dash In.

Bill Davis –Tier II – Senate Bill 68 has been introduced.

2016 Reports

- Statewide up 206 reports from last year.
- Kent County is at 463 reports which is about 20 more than 2015.

In 2015 we had a lengthy list of delinquents. Email reminders of reporting went out and if any of those emails were rejected then we sent them paper mailings. We have also made follow up phone calls. For those still delinquent we will send certified mailings.

There are 2200 active facilities and currently we have received 2160 reports so far. Most of the delinquent ones are school districts which are claiming exemptions but we haven't received confirmation to remove them from the list.

Will have a list of delinquent reports for each county at the next meeting.

Avery Dalton – SERC – Quarterly meeting on June 13, 2017. Robert Coupe is the Chair. The budget has been reported and approved.

Old Business

Bob Barrish – Facility Inspections – Since the beginning of the year I have done 3 visits

- NRG
- 2 Delaware Propane sites in Smyrna
 - They have pretty good response capabilities
- Hanover is scheduled for Thursday
- Will schedule Southern States in Milford next week
- Would like to do Nobles Pond and have Brandon Olenik join
- Plan on doing 3 more by the end of the County Fiscal Year

Sussex LEPC – No report.

New Castle County LEPC – No report.

Wilmington LEPC – No report.

Dave Mick – Exercise Program –

- Table top exercise with a scenario of commercial carrier in bound to DAFB and it doesn't make it
- Air Show in August
- Active Shooter exercise in the planning stages
- RAD & DEMA having exercise involving EMS & Hospitals
 - Will be a radioactive event
 - Federally graded
- Ingestion exercise this summer

Mark Dolan – Annual Statewide Hazmat Training Workshop – 10th annual workshop was held at fire school on April 7 & 8. More attendees this year versus last year. Friday was more attended than Saturday's session. All programs fully attended. 150 registered for dinner but about 90 came. There were 36 sponsors. The workshop was paid in full by these sponsors. Hot wash today. Planning on dropping dinner for next year and have a speaker during lunch on Saturday. Will also provide breakfast and lunch on both Friday and Saturday.

New Business

Updates from visiting agencies

John Melvin – DAFB –

- Open house August 25-27
 - Friday is family day for Military
 - Expect a lot of traffic for this event
 - Planning for 150,000 visitors
 - Thunder Birds will be performing
 - B1 on ground
 - B2 Stealth Bomber fly over

Will be conducting exercise prior to this event.

Current Chief leaving in June.

Eric Rowland – Edgewell – Expansion going on that will have new products coming to Dover doubling employees.

Sharon Jefferson-Hawkins – Red Cross – Meeting with Fire Chiefs of Kent County for smoke alarm distractions.

Brandon – KC LEPC –

- Tier II access to fire chiefs moving along
- Fire school developing video
- Attended a few training seminars
- Going through different districts in Tier II to make sure their information is accurate
- Working on exercise training and attending meetings

Program – Carl Acker – “Amateur Radio Club Operations”

Next LEPC meeting will be **Tuesday, July 11, 2017 in the conference room of the Kent County Emergency Services Building.**

Meeting adjourned.

Respectfully submitted,

Nicole Vautard

Nicole Vautard
Kent County Dept. of Public Safety
LEPC Secretary

END OF Kent County LEPC REPORT

Sussex County LEPC REPORT - Mr. Stevenson

Meetings

There have been two LEPC meetings since the last SERC meeting.

March 9th Meeting-

There were 24 members/guests in attendance.

Topics covered:

-Bill Davis from the DNREC-EPCRA program

EPCRA Reporting Program LEPC Report – March 2017

- 2016 EPCRA 312 (Tier II) reporting concluded March 1st
 - First Notice reminders to be emailed before 3/15
- Reporting Status:

EPCRA 312 (Tier II) Reports Submitted as of March 7th, 2017

RY2016 current	RY2015 ~final	
2019	2112	State Total
702	724	Sussex
435	448	Kent
763	806	New Castle
119	134	Wilmington

- 201 more reports have been submitted for RY2016 versus RY2015 for this time last year

-Glenn Marshall, Sussex County EMS

Glenn quickly reviewed the Sussex County Paramedic's role in the Hazmat event that occurred at Mountaire of Selbyville in February.

-Avery Dalton from DEMA

DEMA – Upcoming Events & News

Ingestion Exercise – September 2017 for Calvert Cliffs Nuclear Power Plant in Maryland. As you may know, Sussex County Delaware is within 50 miles of the Calvert Cliffs nuclear power plant. Nuclear power plants are required to conduct two types of exercises a Plume Exercise (10-mile radius), which we did for Salem Hope Creek in 2016 every two years, and an Ingestion Exercise (50-mile radius). Ingestion exercises are conducted to test offsite response organization's capabilities to keep radionuclides out of the ingestion pathways (i.e. water, milk, food) as well as to monitor the deposition of such materials onto receiving sources (i.e. soil, vegetation, etc.). There will be a drill rehearsal in June.

DEMA Training

AWR 147 Rail Car Incident Response course scheduled for 14 Feb 2017 (see attachment)

SERT Plan

- 11/17/16 P&T subcommittee approved the main body of the SERT Plan
- 12/20/16 Annex D RIR review will continue (est. complete May 2017)

LEPC Plans

- 12/5/16 DEMA Planner reviewed LEPC plans emailed results, county plans have a common look and feel.

LEPC plans are required to be reviewed and approved in odd numbered years (2015, 2017, etc.) by the SERC

HMEP

3 year grant

2016-2017 \$114,975.00

2017-2018 \$105,298.00

2018-2019 \$105,298.00

As of January, very little grant money has been spent < \$5,000.00.

In February, the P&T needs to determine the course participation for the LEPCs in the spring.

PRESENTATIONS:

Joseph Thomas, Director of the Sussex County Emergency Operations Center, provided an updated presentation on Smart 911.

May 4th Meeting-

There were 20 members/guests in attendance.

Topics covered:

-**Bill Davis from the DNREC-EPCRA program**

EPCRA Reporting Program LEPC Report – May 2017

- SB 68 was introduced 4/27/17 and assigned to the Corrections & Public Safety Committee in the Senate

Synopsis

The primary purpose of this bill is to provide for an increase in fees collected with annual hazardous chemical inventory reports submitted by facilities. The bill also makes certain technical corrections. Sections 1 and 2 of the bill add the term "safety data sheets," where applicable, so that the terminology in Chapter 63, Title 16 of the Delaware Code comports with federal and international standards. Section 3 of this bill would increase the current fee per hazardous chemical from \$40 to \$60, and per extremely hazardous substance from \$80 to \$100, starting in 2018. Existing fee amounts are maintained for reports submitted late for back years. The fees were originally established in 1991, and have remained unchanged for 26 years. Fees collected are appropriated to the State Emergency Response Commission (SERC), and are used primarily to support operation of Local Emergency Planning Committees (LEPCS). Funds are also used to support emergency response vehicles for decontamination. Section 4 of this bill removes an unneeded provision that conflicts with the purpose of the fees as stated within Chapter 63. Section 5 inserts an exemption provision omitted when Chapter 63 was originally established, and provides alignment with related federal reporting requirements.

- 2016 EPCRA 312 (Tier II) reporting concluded March 1st
 - o First round reminders emailed 3/14
 - o Second round phone calls placed starting 4/11
 - o Third round paper letters upcoming in late May
- Reporting Status:

EPCRA 312 (Tier II) Reports Submitted as of May 3rd, 2017

RY2016 current	3/7/17	RY2015 ~final	
2159	2019	2112	State Total
743	702	724	Sussex
463	435	448	Kent
820	763	806	New Castle
133	119	134	Wilmington

- 226 more reports have been submitted for RY2016 versus RY2015 by this time last year.

-Glenn Marshall, Sussex County EMS

No Haz Mat Issues. Training is May 8-11 on Chemical Training

-Avery Dalton from DEMA

State Emergency Response Commission

SERC Quarterly Meeting 6/14/17

Newly appointed Secretary Robert Coupe of Delaware's Department of Safety & Homeland Security took over the responsibilities of SERC Chairman. The SERC budget was approved at the March 8th quarterly meeting. Next SERC quarterly meeting is on June 14th.

SB68

Representative Bruce Ennis has introduced legislation to increase funds collected by DNREC's EPCRA program for hazardous chemicals. The primary purpose of this bill is to provide for an increase in fees collected with annual hazardous chemical inventory reports submitted by facilities. The fees were originally established in 1991, and have remained unchanged for 26 years. Fees collected are appropriated to the State Emergency Response Commission (SERC), and are used primarily to support operation of Local Emergency Planning Committees (LEPCs). Funds are also used to support emergency response vehicles for decontamination.

SERC Annual Report

In July, Avery Dalton will begin collecting inputs from LEPCs and Agencies to prepare the SERC Annual Report.

SERC - Items of Interest

On April 18-20, 2017, the OAR safety train operated by Norfolk Southern visited the Newark, Delaware rail yard. Operation Awareness & Response (OAR), was launched in 2015 to educate the public about the economic importance of the safe movement of hazardous materials by rail and to connect emergency first responders in Norfolk Southern communities with information and training resources. In April 2016, Norfolk Southern unveiled the safety train, which has a locomotive, specially equipped classroom boxcars, and several tank cars for additional hands-on training. Emergency responders and DEMA staff toured the train, observed key training features, and met with Norfolk Southern staff.

SERC – Upcoming Events

Delaware Chemical Safety & Security Workshop to be presented by the EPA, DHS and DOT is being planned for October of 2017. More information to follow.

DEMA – Upcoming Events & News

DEMA participated in FEMA's Regional Power Outage Exercise on May 2, 2017. The exercise started on day three of a simulated power outage. The Energy Group under the Delaware Emergency Operations Plan was assembled to participate in the exercise. The group composed of representatives from Delmarva Power, Delaware Electrical Co-op, DNREC and several other entities reviewed the problems of restoring power and electrical grid stability.

Hazardous Materials Emergency Preparedness (HMEP) Grant Status

Current balance of the grant is; \$35,665.06 out of \$114,975.00 (2016-2017) has been spent as of May 5th.

HMEP - 3 year grant

2016-2017	\$114,975.00
2017-2018	\$105,298.00
2018-2019	\$105,298.00

PRESENTATIONS:

The group toured the Sussex County Emergency Operations Center.

Facility Visits

There have been no facility visits since the last SERC meeting.

HazMat Plan Status

The yearly review of the Sussex County HAZMAT Response Plan was completed in June of 2017.

Exercise Status

The Sussex County LEPC participated in one exercise.

-Wilmington and New Castle County TTX on April 5

HazMat Incidents

In the first quarter of 2017, there were 26 incidents reported.

Comments

Other LEPC activities include:

- Attended the New Castle County LEPC meeting on March 13
- Attended the Kent County LEPC meeting on March 14
- Attended the 10th Annual HazMat Workshop at DSFS-Dover on April 7th & April 8th
- Attended the SERC Planning & Training Committee meeting at DEMA on May 18th
- Attended the SERC Information & Technology Committee meeting On May 30th

-Attended the DETF Meeting at UD-Carvel Center in Georgetown on April 26th
-Attended the NASTTPO Workshop from May 8th through April 11th

The next Sussex County LEPC meeting is scheduled for 10 a.m. on July 13, 2017 at the Sussex County Emergency Operations Center in Georgetown.

End of Sussex County Report

DNREC Report – Mr. Bethard

- I-95 Rest Stop leaking Ammonia Tanker 170525-01-PNN

A small continuous leak of anhydrous ammonia from the pressure relief device of a tank trailer was discovered while the truck was parked at the I-95 rest stop. It was raining steadily at the time and the release was barely discernable even immediately adjacent to the truck. A plan was formulated with the transporter to transfer the contents of the leaking tanker into a rescue tanker while DNREC personnel and a fire dept. quint for vapor suppression stood by in case of a release.

When the equipment and personnel were in place the transfer commenced. All of the liquid contents of the leaking tanker were successfully transferred into the rescue tanker. The truck continued to leak vapor, so the transporter personnel continued to pull vapor from the leaking tanker until a water truck could arrive at the scene so that the vapor could be transferred into the water truck to make ammonium hydroxide.

- Quigley Blvd Helicopter Crash 170525-02-PPN

While conducting bad weather landings at the New Castle County Airport, a medical helicopter with just the pilot onboard crashed into a drainage ditch on the west side of Quigley Boulevard between the 100 and 200 block. Upon impact the helicopter burst into flames and spilled an unknown amount of jet fuel into the drainage ditch. DNREC was in the immediate vicinity and was on-scene shortly after the crash. Oil absorbents were deployed immediately downstream of the crash in the drainage ditch. Even though the crash had the potential for a greater environmental impact, all of the released jet fuel was confined to the drainage ditch and did not travel more than 20 feet from the impact site with the majority of the fuel successfully recovered with multiple absorbent changes. Heavy rains during this time period aided in the flushing of the fuel and its absorption onto the sorbents.

- 170413-02-D-N-K Hammondtown Road Dumping Complaint

A dumping complaint was received by the DNREC - Environmental Crimes Unit (ECU) regarding a large amount of a mixture of household trash and asphalt hot mix dumped in a woodlot off Hammondtown Road in Harrington, DE. The ECU investigation identified the responsible party, who was in this case a transient paving company, leading to their arrest. Part of the terms of the arrest included a cleanup of the dumping site. DNREC Emergency Response Branch provided oversight of the cleanup, which entailed the responsible party removing the bulk of the solid waste from the dumpsite using a skid steer front end loader. The responsible party was then required to remove all remaining trash, including material from previous illegal dumping's in the area, by hand. This material was then transported to a landfill for proper disposal.

- 170509-03-P-N-N Kirkwood-St. Georges Road DSP Indoor Grow Lab Assist

DNREC-ERT was requested to assist multiple law enforcement agencies, including the Delaware State Police and the United States Drug Enforcement Administration, with an indoor marijuana grow operation. Units from the DNREC-ERT & the DSP-NCDU made entry into the lab wearing a Level B PPE ensemble to conduct air monitoring of the lab. No levels of concern were noted in the lab, and processing of the lab was completed by the on-scene law enforcement personnel upon the completion of the assessment. This lab was extremely advanced in its construction, which included a hidden entrance in a residence. Entry into the lab was made by climbing down a ladder into a tunnel that then opened into two grow rooms. The lab had a very sophisticated lighting system and an air handling system that included a drum scrubber.

- South College Avenue Sodium Hydrosulfide Spill 170426-01-P-N-N
DNREC ERT responded to a leaking tank trailer carrying sodium hydrosulfide (NaHS). The truck had left a truck was in New Jersey earlier that day and, sometime after being loaded, lost one of the tank trailer's clean out caps. Working together with fire personnel from Aetna Fire Department, Hazmat 30, and the New Castle County Decon Team, DNREC personnel performed air monitoring and installed a replacement clean out cap so that the truck could be moved and the highway reopened. A few gallons or less of the NaHS were spilled to the roadway surface when the truck came to a stop. It was neutralized with citric acid, verified with pH paper, and then washed down with copious amounts of water.
- Capitol Trail Overturned Fuel Oil Truck 170501-01-P-P-N
DNREC ERT responded to an overturned tank truck carrying 2,400 gallons of #2 heating oil. The truck was laying on its side and leaking fuel from the dome lid. DNREC personnel applied a dome clamp to the leaking dome lid. They then set up grounding and bonding equipment and staged air tools in preparation for a liquid transfer operation. Once a vacuum truck from the truck owner's emergency response contractor arrived, DNREC personnel drilled a hole in the side of the truck and vacuumed out the fuel. The truck was then uprighted by the heavy towing company. The total spill was limited to just a few gallons of heating oil and lube oil from the truck's rear axle. This contamination was immediately excavated by the emergency response contractor.

End of DNREC Report

Old Business

N/A

New Business

Mr. Bethard reported Decon units are being utilized. They were at the NASCAR race and will be at the Firefly on June 16-18. New Castle County unit will be used as backup.

Vinnie Miller gave a presentation on behalf of the SERC Information & Technology Committee, for the *Tier II ManagerTM* training module for emergency planners/responders. A *train-the-trainer* session will be held for the LEPC chairs. The LEPCs and Fire Service staff will be trained on how to use the system. A copy of the presentation is included as an attachment.

Mr. Irwin made motion to adjourn. Mr. Newnam seconded. All approved. SERC Chairman Coupe adjourned the meeting at approximately 10:20 a.m.

The next SERC meeting will be September 13, 2017.

Meeting notes were drafted by Avery Dalton and Patty Smenkowski. Meeting notes entered into the Statewide Public Calendar on June 20, 2017.

*SERC MINUTES CONCLUDE.**